

**Annexure-II****APPLICATION PROFORMA FOR GRANT FOR RESEARCH PROJECT**

(To be filled by the Principal Investigator)

1. Title of the Project :

2. Name of the Institution(s)/Organization(s) in which the project will be carried out (Specify whether College (Government / Aided/ Autonomous/ Private), University, Government Institution, Non-governmental organization, etc.):

3. Name and Designation of the Principal Investigator :

4. Name and Designation of the Co-investigator :

5. Address for correspondence :

6. E- mail ID & Mob. No. :

7. Geographic location of research project site (latitude and longitude), wherever applicable:

8. Participation of public and private sector and/or other government ventures: (Please give details regarding the sharing of work components, costs, and outputs, including implementation arrangements and modalities of achievement of the envisaged objectives against the stated milestones of work.)

9. Duration of the Project :

10. Total amount of assistance required :

11. The detailed project proposal consists of the following :

**Part I – An abstract**

Not exceeding one page, describing the background, objectives, methodology, expected outcome, and figures of the year-wise budget

**Part II – Mandatory Fields regarding the proposed Project**

1. Introduction

2. Detailed Literature Survey (one page)

- 3.Objectives
- 4.Detailed Methodology
- 5.Minimum required tenure
- 6.Year-wise Work Plan with Milestones
- 7.Component-wise justification of the costing of the project
- 8.Practical relevance/utility of the project
- 9.Socio-economic and environmental significance
- 10.Expected physical output
- 11.Expected outcome
- 12.Agencies which can utilize the results of the project
- 13.Techno-commercial feasibility, if any
- 14.Modalities for replication of the outcome, if any
- 15.Standardization of the design parameters for technology and preparation of protocols/ prototypes for achieving reliable and replicable processes, if any
- 16.Statement of originality and certification on no duplication with existing work/on going projects

**Part III** - Biographical Sketch of the investigator(s) detailing research credentials and research papers published in the area of the proposed research project

**Part IV** - Facilities (equipments/instruments) available at Institution(s)/ Organization for carrying out the project

**Part V** - Project budget in the prescribed format

### **PROJECT BUDGET**

#### **A. Salaries and Wages I Year II Year III**

**Year**

**Total**

1. JRF/SRF (if any)
2. Supporting technical staff or other personnel , if any

Grand Total

**B. Permanent Equipment (specify various individual items of equipment)**

Equipment Amount

Total Equipment Cost

**C. Hiring Services:****D. Travel and Field work****E. Contingencies****F. Other project Costs, if any (specify) Grand Total : (A+B+C+D+E+F)**

(Justification for amounts proposed under each head must be furnished with its need and relevance to the project).

**COVERING LETTER FOR APPLYING FOR RESEARCH GRANTS**

To

The Director  
Directorate of Environment and Climate Change  
KSRTC Bus Terminal, Thampanoor,  
Thiruvananthapuram- 695 001

Sir,

A research project entitled “

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“ is forwarded herewith.

It is certified that the same project or project with similar objectives has not been submitted to any other funding agency by the Investigator.

We have carefully read the terms and conditions of sanctioning the project and agree to abide by them.

The organization will provide all necessary infrastructural facilities (both laboratory and administrative) if the project is sanctioned.

The organization is fully responsible in regard to matters pertaining to the project.

Certified that the equipment proposed in the project proposal are not available in the Department/Institution or are available in the Department/Institution but not available for dedicated project use. The list of available equipments is enclosed.

Yours faithfully,

(Principal Investigator)

(Registrar/Director/Head of the Institution)

Date.....

Place.....