

Specific Guidelines of ‘Vidyaposhini Fellowship’ under ‘Environmental Research and Development’ Scheme

Directorate of Environment & Climate Change (DoECC) under the Department of Environment is established with an aim to coordinate all the Environment and Climate Change related activities in the State. The activities comprise create awareness for environment, climate change and conservation amidst all stakeholder of the society, research and monitoring in the field of environment and climate change, to take up State level development programmes and implement them in collaboration with appropriate agencies, etc.

The ‘Environmental Research and Development’ scheme under DoECC promotes research on various facets of ecology and environment for the conservation of the environment and natural resources, which helps in devising strategies and solutions for effective environmental management of the State.

The ‘Vidyaposhini fellowship’ is an initiative to support M.Sc/M.Tech students, by providing financial assistance to undertake short-term research projects in the field of environment as part of their course work.

Application process (How to Apply)

The applications shall be invited each year and the same will be notified on the official website of DoECC. Interested candidates shall submit the application in the prescribed format.

Any student enrolled in Post Graduate courses in Environmental Science/Environmental Engineering/ Environmental Technology/ Environmental Management/ Climate Change Studies, in colleges and university departments in Kerala can apply for the fellowship. Students who are currently doing their 4th semester or the end of 3rd semester needs to apply for this fellowship.

It is mandatory that the applications (in the prescribed format) should be submitted along with the consent letter from the Teacher Investigator and Head of the Institution.

The selection of the project for the fellowship shall be done through evaluation by a technical committee duly constituted for the same. On the basis of the recommendations of the technical committee, the Directorate will make the final announcements. The decision of the DoECC in the selection process shall be final.

Financial Assistance

- The maximum financial assistance released to a selected project will be Rs.25,000/-
- The sanctioned grant will be disbursed to the Head of the Institution subject to the submission of the signed terms and conditions.
- Fifty percent of the total grant shall be released as the first installment on submission of the signed terms and conditions and the remaining fifty percent shall be released only on the successful conduct of the project, on submission of the final project report and financial statements, as per the norms of Govt. of Kerala.

The following should be noted before applying for the Vidyaposhini Fellowship Programme:

(Post-Graduation Project fellowship Scheme – Vidhyaposhini)

1. The scheme provides financial assistance to the students enrolled in regular post-graduation courses in Environmental Science/Environmental Engineering/ Environmental Technology/ Environmental Management/ Climate Change studies in colleges and university departments to undertake short-term research projects in the field of environment & Climate Change related studies as part of their course work.
2. This fellowship is exclusively for students who are currently enrolled in regular post-graduate courses at colleges and university departments in Kerala.
3. Students who are currently doing their 4th semester or the end of 3rd semester need to apply for this fellowship.
4. Applications should be submitted along with a consent letter (in the prescribed format) from the Principal Investigator and Head of the Institution. Both soft copies & hardcopies of the application. Applications received after deadline and incomplete applications will be summarily rejected.
5. The maximum financial assistance released to a selected project will be Rs.25, 000/-.
6. The selection of the project for financial assistance is done through evaluation of applications by a technical committee appointed for the same. The decision of DoECC in the selection of projects shall be final.
7. The duration of the project under the student project scheme will be six months from the date of sanction.
8. Under the scheme, grant will be sanctioned and released to the Head of the Institution, where the students are enrolled and the students have to work under the guidance/supervision of the faculty (Teacher Investigator). The awardees are encouraged to publish their findings in reputed scientific journals and present the results in scientific meetings/ seminars.
9. Prior approval from DoECC shall be taken in case of change in the Teacher Investigator of the project. However, under any circumstances, DoECC shall not entertain change in the student investigators of a sanctioned project.
10. Under the scheme, no major equipment for research will be granted. Minor equipment, if found necessary, will be granted and in such a case, the budget for minor equipment shall be limited to 30% of the maximum eligible amount. Further, all permanent assets evolved from the project shall be the asset of the institution.
11. The teacher investigator of the selected project shall forward the Terms and Conditions

signed by the Head of the Institution within two weeks of receipt of the sanction letter.

12. Fifty percent of the total grant shall be released as the first instalment to the Head of the Institution, on submission of the signed terms and conditions. The remaining fifty percent shall be released only on the successful conduct of the project, submission of the final project report and financial statements (Both soft copies and hard copies), as per the norms of Govt. of Kerala. The audited Expenditure Statement (ES) and Utilization Certificate (UC in KFC form 44) in the standard format may be submitted within one month after the completion of the project to the Director, Directorate of Environment & Climate Change, 4th Floor, K.S.R.T.C Bus Terminal, Thampanoor P.O. Thiruvananthapuram – 695001. The documents received after the stipulated time will not be entertained for the release of financial assistance and such request will be summarily rejected.
13. The ES, UC shall be signed by authorized persons as given below:

No.	Category of Institution	Authorized Person
1	University Departments	Head of the Institution
2	Government Colleges	Head Accountant / Principal
3	Aided Colleges, Un-aided Colleges, Self-financing Colleges	Principal/Head of the Institution
4	Government /Aided Schools	Principal/Head of the Institution
All ES & UC should be counter-signed by the Head of the Institution.		

14. DoECC shall be duly acknowledged in all publications/patents emanating from the project.
15. The Directorate reserves the right to order verification/audit of accounts by any officer authorized by it and is open to audit by the Accountant General.
16. The recipient organization shall comply, with such other conditions as may be suggested in the “guidelines” issued in this regard from time to time.
17. For further details contact:

Directorate of Environment & Climate Change
4th Floor, K.S.R.T.C Bus Terminal, Thampanoor P.O
Thiruvananthapuram - 695001
Tel No. 04712326264
E-mai: environmentdirectorategmail.com
Website: <https://envt.kerala.gov.in/>

Vidhyaposhini Student Fellowship Programme

DIRECTORATE OF ENVIRONMENT & CLIMATE CHANGE (DoECC)

Name of the Student Investigator:

Name of the Teacher Investigator:

Address of the Institution:

Title of the project proposal:

File No. / Letter No. :

Proposed Date of start:

Terms and Conditions

1. The scheme provides financial assistance to students enrolled in post-graduate courses in Environmental science/ Environmental Engineering/ Environmental Technology/ Environmental Management/ Climate Change Studies in colleges and university departments to carry out short-term research projects as part of their course work in the field of environment.
2. Students who are currently doing their 4th semester or the end of 3rd semester need to apply for this fellowship.
3. Fifty percent of the sanctioned grant will be disbursed to the Head of the Institution on submission of the signed terms and conditions and the remaining fifty percent shall be released only on the successful conduct of the project, submission of final report and financial statements, as per the norms of Govt. of Kerala.
4. The duration of the project will be six months from the date of sanction and the maximum financial assistance released to a selected project will be Rs.25, 000/-.
5. The date of start of the project should be intimated by the Institution authorities/ Teacher Investigator to the DoECC. It shall, in no case be later than one month after the receipt of the intimation letter from DoECC.
6. On completion of the project, one hard copy and a soft copy (as pdf) of the final project report of the work done should be submitted to the DoECC along with the utilization certificate (UC in KFC form 44) and expenditure statement (SE). The Utilization Certificate and Statement of Expenditure should be countersigned by the Head of the Institution and shall be submitted as per the rules of Govt. of Kerala.

7. The institute will not entrust the implementation of the work for which the grant is being sanctioned to another institution nor will it divert the grant receipts to other institute as assistance.
8. DoECC reserves the right not to release the sanctioned amount at any stage if it is convinced that the grant has not been properly utilized or appropriate progress is not being made. In addition, the DoECC may designate Scientist/ Expert Panel to review the work done and the final report submitted to DoECC.
9. If the teacher investigator to whom the project has been sanctioned wishes to leave the Institution where the project is based, the Institute/ teacher investigator will inform the same to the DoECC and in consultation with DoECC, evolve steps to ensure successful completion of the project, before he/ she relieves.
10. Investigators are encouraged to publish their findings in reputed scientific journals and present the results in scientific meetings/ seminars. Further, DoECC should be duly acknowledged in all publications/patents emanating from the project.
11. The DoECC may enforce additional guidelines for the operation of the fellowship from time to time and the Institution/Investigators are required to observe such directions in the conduct of the research work.

We agree to the terms and conditions stated above.

Name & Signature of
Student Investigator

Name & Signature of
Teacher Investigator

Name & Signature of
Head of Institution

(Designation & Office Seal)

APPLICATION FORM FOR VIDHYAPOSHINI - STUDENT FELLOWSHIP PROGRAMME					
<i>(Incomplete applications are liable to be summarily rejected)</i>					
## ## 1. Name of Applicant (<i>in : Block Letters</i>)			# # <i>Paste your latest attested photo</i>		
#2. Sex :					
#3. Age & Date of Birth :					
#4. Nativity and Place of Birth :					
5. Communication Address with Pin Code:					
6. Permanent Address with Pin Code:					
#7. Phone No. :					
#8. Mobile No. :					
#9. E-mail ID :					
#10. Category :		General	OBC	SC	ST
11. Educational Qualifications: <i>(Gazetted Officer attested copies of mark lists and certificates should be enclosed)</i>					
Name of qualifying Degree and subject	Year of Passing	University	Class/ Grade	% Marks	

12. Additional Qualifications

13. Enclose a brief note on the area of interest or the proposed project)

DECLARATION

I hereby declare that the particulars given above are true to the best of my knowledge and in the event of a Fellowship being awarded, I understand to engage myself for full-time research under the direction of the supervising teacher during the term of the fellowship.

I am fully assured that in the event of anything above stated is untrue, my fellowship shall be Cancelled and I shall be liable to pay compensation to the government for the same.

Place:

Date:

Name & Signature of the Candidate

NB: Completed application form shall enclose the following documents

- (i) Copies to prove the Date of Birth, Nativity, Educational Qualification, etc.
- (ii) Consent letter from Teacher Investigator & Head of the Department
- (iii) Synopsis of the project

[Original documents to prove the Date of Birth, Nativity, Category, & other relevant documents should be produced for verifications at the time of interview]