Annexure-II

APPLICATION PROFORMA FOR GRANT FOR RESEARCH PROJECT

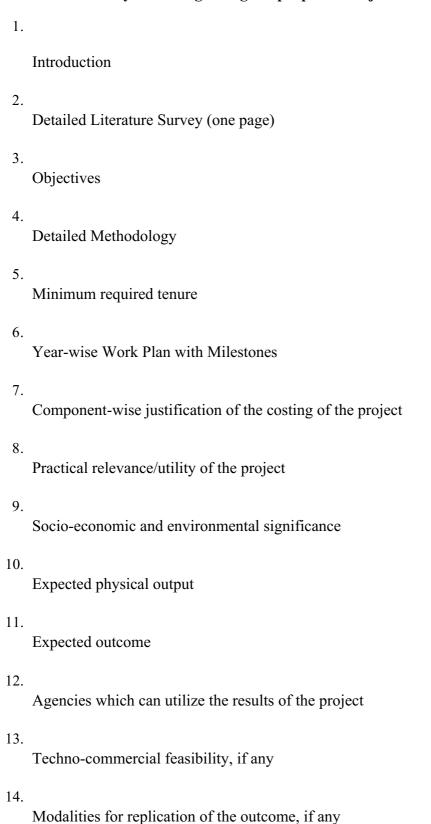
(To be filled by the Principal Investigator)

1.	
	Title of the Project :
2.	Name of the Institution(s)/Organization(s) in which the project will be carried out (Sp ecify whether College (Government / Aided/ Autonomous/ Private), University, Government Institution, Non-governmental organization, etc.):
3.	Name and Designation of the Principal Investigator :
4.	Name and Designation of the Co-investigator :
5.	Address for correspondence :
6.	E- mail ID & Mob. No. :
7.	Geographic location of research project site (latitude and longitude), wherever applica ble:
8.	Participation of public and private sector and/or other government ventures: (Please gi ve details regarding the sharing of work components, costs, and outputs, including imp lementation arrangements and modalities of achievement of the envisaged objectives a gainst the stated milestones of work.)
9.	Duration of the Project :
10.	Total amount of assistance required:
11.	The detailed project proposal consists of the following:

Part I – An abstract

Not exceeding one page, describing the background, objectives, methodology, expected outcome, and figures of the year-wise budget

Part II – Mandatory Fields regarding the proposed Project



1/2832/2023

Standardization of the design parameters for technology and preparation of protocols/ prototypes for achieving reliable and replicable processes, if any

16. Statement of originality and certification on no duplication with existing work/ongoing projects

Part III - Biographical Sketch of the investigator(s) detailing research credentials and research papers published in the area of the proposed research project

Part IV - Facilities (equipments/instruments) available at Institution(s)/ Organization for carrying out the project

Part V - Project budget in the prescribed format

PROJECT BUDGET

A.	Salaries and Wages	I Year	II Year	III	Total
				Year	

- 1. JRF/SRF (if any)
- 2. Supporting technical staff or other personnel, if any

Grand Total

B. Permanent Equipment (specify various individual items of equipment)

Equipment Amount

Total Equipment Cost

- C. Hiring Services:
- D. Travel and Field work
- E. Contingencies
- F. Other project Costs, if any (specify)

Grand Total : (A+B+C+D+E+F)

(Justification for amounts proposed under each head must be furnished with its need and relevance to the project).

COVERING LETTER FOR APPLYING FOR RESEARCH GRANTS

To					
The Director					
Directorate of Environment and Climate Change					
KSRTC Bus Terminal, Thampanoor,					
Thiruvananthapuram- 695 001					
Sir,					
A research project entitled "					
" is forwarded					
herewith.					
It is certified that the same project or project with similar objectives has not been submitted to any other funding agency by the Investigator.					
We have carefully read the terms and conditions of sanctioning the project and agree to abide by them.					
The organization will provide all necessary infrastructural facilities (both laboratory and administrative) if the project is sanctioned.					
The organization is fully responsible in regard to matters pertaining to the project.					
Certified that the equipment proposed in the project proposal are not available in the Department/Institution or are available in the Department/Institution but not available for dedicated project use. The list of available equipments is enclosed.					
Yours faithfully,					
(Principal Investigator)					
(Registrar/Director/Head of the Institution)					
Date					
Place					

ENDORSEMENT FROM HEAD OF THE INSTITUTION

(To be given on letter head)

Title of the Project:
The Institute certifies the participation ofas the
Principal Investigator andas the Principal Co-investigator
for the project and that in the unforeseen event of discontinuance by the Principal
Investigator, the Principal Co-investigator or any other equally qualified Investigator will
assume the responsibility of the fruitful completion of the project (with due information to
the DoECC).
Certified that the equipment and other basic facilities mentioned in the Part IV or
Application Form and such other administrative facilities as per terms and conditions of the
grant, will be extended to the investigator(s) throughout the duration of the project.
The Institute assumes to undertake the financial and other management responsibilities of
the project.
Date:
Place:
Name and Signature o
Head of the Institution

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FURNISHING OF REPORT, UTILIZATION CERTIFICATE & STATEMENT OF EXPENDITURE FOR PREVIOUS GRANTS

1.
Name and Address of the Principal Coordinator:
(Include Telephone, Mob. and E-mail ID)
2.
DoECC project/programmes sanctioned earlier (if any)
If Yes
1.
File No. /Ref. No:
2. Title of the Project / Programme if any:
3. Amount Sanctioned:
4. Present status of the project:
5. Whether the Principal Investigator/Coordinator has settled the accounts: Yes/No
Declaration
I hereby declare that I have no
pending Reports, Statement of Expenditure or Utilization Certificates with respect to any
project/ programmes of the Directorate of Environment & Climate Change, Government of
Kerala.

Seal

Head of the Institution:	Coordinator/Principal Investigator		
(Signature, Name & Address)	(Signature, Name & Address)		

Place:

Date: