

NOTIFICATION FOR THE POST OF TECHNICAL ASSISTANT AND PROJECT ASSISTANTS IN STATE LEVEL ENVIRONMENT IMPACT ASSESSMENT AUTHORITY, KERALA

The State Level Environment Impact Assessment Authority, Kerala (SEIAA, Kerala) is the nodal agency for the issuance of Environmental Clearance for the projects under Category B of the Schedule of EIA Notification, 2006. The SEIAA, Kerala entrusted the Directorate of Environment and Climate Change (DoECC) to recruit the Technical Assistants / Project Assistants for the functioning of the SEIAA, Kerala. The details are as follows:

Post	: Technical Assistant
No. of Positions	: 2 (Two)
Essential Qualifications	: Regular Degree in Environmental Science / Life Science from a recognized University
Desirable Qualifications	: Knowledge in Computer Applications
Experience	: Minimum of 2 years' experience in SEIAA/DEIAA or in other Government / Semi Government Institutions, dealing with environment related matters
Duration	: One year (the period may be extended on the basis of performance review)
Age Limit	: 40 years as on the first date of the year in which the application is invited; relaxable for 5 years in the case of SC / ST candidates and 3 years in the case of OBC candidates
Salary	: Consolidated amount of Rs. 32,560/- per month (Category IX)
Responsibilities	: <ul style="list-style-type: none">• Detailed Scrutiny of EC applications in Parivesh Portal• Preparation of Agenda Notes for SEIAA/SEAC• Preparation of Minutes of SEIAA/SEAC meeting and its further follow-up actions• Uploading of EC, Rejection orders, etc in the Parivesh portal and office website• Matters related to Court Cases, RTI, LA Committee, etc.• Verification of Half Yearly Compliance Reports• Any other duties assigned by the Authority

Post	: Project Assistant
No. of Positions	: 4 (Four)
Essential Qualifications	: Masters Degree (Regular) in Environmental Science / Environmental Studies/ Environmental Management from a recognized University
Desirable Qualifications	: Knowledge in Computer Applications

Experience	: Minimum of 2 years' experience in SEIAA/DEIAA or in other Government / Semi Government Institutions, dealing with environment related matters
Duration	: One year (the period may be extended on the basis of performance review)
Age Limit	: 45 years as on the first date of the year in which the application is invited; relaxable for 5 years in the case of SC / ST candidates and 3 years in the case of OBC candidates
Salary	: Consolidated amount of Rs.36,000/- per month (Category X)
Responsibilities	: <ul style="list-style-type: none"> • Detailed Scrutiny of EC applications in Parivesh Portal • Preparation of Agenda Notes for SEIAA/SEAC • Drafting the Minutes of SEIAA/SEAC meeting and its further follow-up actions such as preparation of EC, rejection orders, etc • Preparation of Statement of Facts and other Court related matters • RTI, LA Committee related matters • Action on complaints, and verification of Half Yearly Compliance Reports • Any other duties assigned by the Authority

Other Conditions / Instructions:

1. The candidate those who have passed the qualifying exam are eligible to apply. Students awaiting for final results need not apply.
2. The original mark list and certificates to prove age, qualification and experience, caste / religion identity shall be produced along with the application, otherwise the candidature will be cancelled.
3. Any information furnished in the application is found to be false or wrong, the application will be rejected.
4. Those who are already in employment under any institutions shall produce No Objection Certificate from the employer along with the application.
5. Candidates who opt to apply for both the posts, have to submit separate applications.
6. Mere fulfilment of the qualitative requirement of the post will not entail a candidate to be selected.
7. Canvassing in any form will result in disqualification.
8. No interim correspondence will be entertained.

Last Date of Submission of Application: 09.02.2023: 5.00 PM

Communication Address:

The Director
Directorate of Environment and Climate Change
IV Floor, KSRTC Terminal Complex,
Thampanoor, Thiruvananthapuram – 01.
Email: environmentdirector@gmail.com

APPLICATION FORMAT

Application for the Post of

Name :

Age & DoB :

Sex :

Religion / Caste :

Permanent Address :

Recent Passport
Size Photo

Address for Communication :

Email :

Contact No. :

Educational Qualifications :

Degree with Subject

Year of Passing

Name of Institution

Marks obtained

Desirable Qualifications :

Experience :

(Details including name of
institutions and period)

Any other achievements :

Declaration:

I hereby declare that all the information furnished above is true to the best of my belief and knowledge.

Signature:

Place & Date

Enclosures attached: 1.

2.

