

# PROFORMA FOR ANNUAL PROGRESS REPORT

## Part-I

1. Name & Address of the Principal Investigator (PI) :
2. Telephone & Fax No. :
3. Project Details
  - 3.1 Title
  - 3.2 Sanction Number (Date & Year)
  - 3.3 Date of Start
  - 3.4 Date of completion (expected)
4. Financial Details
  - 4.1 Total Outlay
  - 4.2 Amount received so far
  - 4.3 Amount utilized so far
  - 4.4 Projected requirements for the remaining period
5. Staff (Research Associate/Senior Research Fellow/JRF/TA/FA, etc.)
6. Permanent equipment sanctioned/procured (Please give details such as Name, Model, Accessories, etc. & date on which these were purchased)
7. Percentage utilization of Permanent equipment

## **Part-II**

1. Scientific components of the project :
  - 1.1 Objectives of the project
  - 1.2 Objectives undertaken so far
2. Area of work (Please provide the map, if possible):
  - i) State
  - ii) District
  - iii) Location
3. A brief resume of the work done since the inception of the project:
4. Methodology followed:
5. Achievements & Deficiencies, if any (Please enumerate findings in a cogent and concise manner):
6. Results of academic importance:
7. Results of practical importance:
8. Publications/Patent, if any, based on the date of the project:  
(Attach photocopies)
9.
  - i) Statement by the PI with reference to overall performance and attainment of the objectives of the project
  - ii) Any other information related to the project work

Signature of the PI